

# REQUEST FOR PROPOSALS DUBE TRADEPORT CORPORATION



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## INVITATION FOR PROPOSALS TO PROVIDE CLEANING AND HYGIENE SERVICES FOR DUBE TRADEPORT CORPORATION FOR A PERIOD OF 3 YEARS REF NO.: DTP/RFP/18/PRO/09/2015

Dube TradePort Corporation (DTPC) was created as a provincial public entity to develop Dube TradePort. Refer to [www.dubetradeport.co.za](http://www.dubetradeport.co.za) for more information on DTPC.

DTPC intends to enter into a comprehensive cleaning and hygiene services contract with a suitably qualified and experienced service provider who will ensure that all specified areas (buildings; infrastructure; facilities and grounds) across the precinct are kept clean and maintained at optimal standards.

### EVALUATION OF THIS BID

All proposals will be evaluated in various stages – compliance and functionality will be assessed and thereafter all responsive proposals will be evaluated in accordance with the PPPFA regulations, 2011 using the 90/10.

### REQUESTS FOR DOCUMENTS & ENQUIRIES

Payment for the documents can be made **from Monday, 7<sup>th</sup> December 2015 to Monday, 14<sup>th</sup> December 2015** during the weekdays (Mon – Fri) between 08h30 and 16h00, at the Dube TradePort Corporation offices at 7 Umsinsi Junction, 4<sup>th</sup> floor, 29° South, La Mercy, KwaZulu-Natal. A non-refundable document fee of **R 1 000.00** (One thousand Rands) must be paid prior to collection of the Bid Documents. No cash will be accepted and proof of payment must be produced on collection of the Bid Documents. Please allow 2 days for funds to reflect in the account. The DTPC will only release documents once the payment has been cleared in its bank account. Payments must contain the reference, “DTP/RFP/18/PRO/09” and **must clearly identify the Bidder**, e.g. “ABC Consortium”. Electronic versions of these documents will only be available on confirmation and/or proof of payment.

#### **Dube TradePort Corporation banking details:**

Bank: ABSA; A/C No: 405 687 3817; Branch Code: 632 005; A/C Name: Dube TradePort Corporation; Account type: Current

A **COMPULSORY** briefing session for service providers, who have paid for the Bid Documents, will be held at DTPC 29° South, 7 Umsinsi Junction, La Mercy, KZN on **Tuesday, 15<sup>th</sup> December 2015 at 11:00**.

Enquiries should be directed to Vanishree Naidoo via email: [tenders@dubetradeport.co.za](mailto:tenders@dubetradeport.co.za)

### CLOSING TIME & DATE FOR SUBMITTING RESPONSES

Proposals must be submitted at the **DTPC** offices on or before **11h00**, South African time on **Thursday, 21<sup>st</sup> January 2016**. Documents should be clearly marked “**INVITATION FOR PROPOSALS TO PROVIDE CLEANING AND HYGIENE SERVICES FOR DUBE TRADEPORT FOR A PERIOD OF 3 YEARS**”